

Directing With Vision and Clarity: A Special Seminar Series for Directors

4 part

Location: Whitney Place, 3 Vision Drive (Route 9 West), Natick, MA
Fridays, October 23 & November 20, 2009 and January 22 & March 12, 2010

10:00 am – 12:00 pm

Fee: \$100

Susan MacDonald

EEC Core Competency: Professionalism and Leadership

Directing an early education or school-age center is not just an office job! You set the tone for your center, provide a role model for staff, parents and children, and maintain the “big picture” outlook that keeps your program on track. But the day-to-day challenges of running a center often leave little time for reflection or long-range planning. Join us for a unique opportunity to clarify and re-energize your vision. We will explore the framework and impact of intentionality and how to use your vision or mission statement to focus your work. You will discover how intentionality can provide new insights into how deliberate actions can enhance all aspects of your program and strengthen your professional relationships. Effective strategies for managing your time to accomplish your goals and dreams will be shared. You will discover new ways to motivate and inspire your staff to become more intentional in their classrooms and develop a personal action plan to thrive as a leader.

Creating Staff Meetings that Reflect the Vision of Your Program

2 part

Location: Peabody-Lynnfield YMCA, 259 Lynnfield Street, Peabody, MA
Fridays, November 6 and December 4, 2009 9:30-11:30 am Fee: \$50
 Susan MacDonald

EEC Core Competency: Professionalism and Leadership

Effective staff meetings can impact the quality of child care programs by creating a strong focus on the vision and goals of the program. We will explore how to plan, organize and conduct staff meetings that inspire growth and change. Session one will focus on setting long range professional development goals and designing meeting agendas that reflect these goals and increase staff participation, involvement and motivation. In session two you will expand your repertoire of meeting strategies, including hands on activities, ice breakers, role plays, story telling, visioning and using reflective exercises. An overview of adult learning styles and multiple intelligences will be incorporated into both sessions. You will be energized to create meaningful changes that totally transform how you utilize staff meeting time.

Team and Program Building: Communicating Effectively with Colleagues

Location: The Cottage Children's Center, 197 Union Street, Marlborough, MA

Thursday, January 14, 2010 7:00 – 9:00 pm

Fee: \$25

OR

Location: Cole-Harrington, 605 Neponset Street, Canton, MA

Tuesday, June 8, 2010 7:00 – 9:00 pm

Fee: \$25

Adam Mintz

EEC Core Competency: Professionalism and Leadership

When staff members work together effectively as a team the whole program benefits. You will learn skills for communicating respectfully and assertively with colleagues, and look at the key elements of collaborative teamwork. Issues to be addressed include understanding the roles of various team and staff members, listening to others, expressing yourself effectively, coping with criticism, and problem solving within an early childhood program community.

SPECIAL 2 PART SERIES

Location: Temple Isaiah, 55 Lincoln Street, Lexington, MA

Register for one or both of these workshops to understand how to help children and yourself cope with trauma.

Kathleen Guarino

Fee: \$25 per session

Trauma, Self-Regulation and Coping Skills: Basic Information and Techniques to Help Children*

Thursday, December 3, 2009

7:00 – 9:00 pm

EEC Core Competency: Guiding and Interacting

Explore how you can positively ease the effects of trauma on young children. We will briefly review traumatic stress and its impact on the body. You will learn what self-regulation and coping skills are, and their importance to children's social, emotional, and cognitive development, as well as the effect that trauma may have on them. Discover how a variety of activities that you already use in your curriculum can help children learn how to regulate their behaviors. You will also have the opportunity to practice simple techniques to use in your program, and learn how to share these strategies with parents. Please wear comfortable clothing!

Taking Care of Yourself

Wednesday, February 10, 2010

7:00 – 9:00 pm

EEC Core Competency: Professionalism and Leadership

Working in the “helping” professions often means that our work is emotionally intensive and resource-scarce. We will explore the impact of this on our day-to-day well-being. You will learn how to build awareness, avoid pitfalls, gain inspiration, and find time to foster healthy and sustainable work environments for you and your team.

Professional Ethics: Boss, Buddy, or Pal?

Location: Whitney Place, 3 Vision Drive (Route 9 West), Natick, MA

Thursday, June 3, 2010 7:00 – 9:00 pm

Fee: \$25

Marcia Farris

EEC Core Competency: Professionalism and Leadership

Where do you draw the line that defines professional behavior? Are there clear limitations? We'll discuss these issues with the NAEYC Code of Ethics as our guide. Be prepared to honestly discuss some fairly common situations that arise between administrators and teachers, teachers and teachers, teachers and parents, and even with children.

“[the Director Series] helped me focus on the importance of my daily work, that each day is important...So inspirational and positive!”

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www.compassforkids.org